



POSITION DESCRIPTION

Position Title: Rates Officer

Purpose of the Position:

We are seeking to appoint an enthusiastic suitably experienced rates person to fill the position of Rates Officer. This person will be part of a Rates Services Team and will provide an efficient Local Government Property and Rating service to IT Vision Customers.

Essential Criteria:

- Experience in Local Government rating systems.
- Experience in interpreting and applying Local Government relevant rating regulations.
Experienced in MS Office.
- Able to work independently as well as part of the team.
- Customer focussed.
- A good knowledge of SynergySoft Rates and Property will be highly regarded although training will be provided for a suitable applicant.

Salary:

\$50,000 to \$60,000

Employment Type:

This position is preferably full time but part time hours may be considered

How to Apply:

For a detailed Position Description of this position and to forward a copy of your current CV, email Ann at ann.bull@itvision.com.au

Applications close 12th May 2012